JAMMU AND KASHMIR

Administration: The record office was established in 1928, Sardar K.M.Panikar was appointed as the first Director of Records and he tried to organise the Record Office on proper lines. In order to fall in line with the Government of India the nomenclature of the Department was changed in 1961 from Records to Archives.

The State Archives Department maintains the Directorate of Archives, National Register of Records Wing and Archives Repositories at Srinagar, Jammu and Leh. The Department is under the administrative control of the Chief Secretariat General Department and is headed by the Director of Archives assisted by an Assistant Director and the Superintendents of the repositories.

Budget: For 1976-77 a sum of Rs.2,24,000/- + 34,000/- was spent out of the Budget Provisions of Rs.2,38,200/- + 34,000/- on the non-plan side and a sum of Rs.25,000/- was spent against the budget provision of the same amount on the plan side. For 1977-78 budget provision of Rs.2,40,000 + 44,600/- is made on the non plan side and Rs.65,000/- on the plan side.

Rs.60,000/- have been earmarked for 1977-78 for the development of Archives.

Building: Directorate office and State Archives Repositories at Srinagar and Jammu are housed in the Government buildings. State Archives Repository Leh is housed in Tehsil building Leh. Some additional space has been provided to the State Archives Srinagar in 1976.

Record Management: The records of the following Departments were examined during the year 1976-77: (a) Settlement records; (b) Chief Ministers Secretariat (Private Office); (c) Home Department; (d) Revenue Department; (e) General Department; (f) Law Department; (g) Ladakh Affairs; (h) Social Welfare Department; (i) Divisional Commissioners Office. A Fresh retention schedule is yet under consideration of the State Government.

Research and Reference: 60 Research Scholars availed themselves of the research facilities and 300 queries from private agencies/individuals were attended to. 550 requisitions from various Government offices were also attended to.

Publication Programme: The proposal regarding publication programme is yet under consideration of the Government.

Preservation of Records: Nearly 12,000 pages and 450 files were repaired and 550 books and gazettes were bound.